



BOARD OF EDUCATION MEETING AGENDA

Monday, November 20, 2023

5:30 p.m.-District Office

I. PRELIMINARY:

AMENDED

- A. Call meeting to order.
- B. Pledge of Allegiance.
- C. Approve minutes of the following meetings:
 - ◆ October 16, 2023- Regular Board Meeting
- D. Approve Addendum and Amended Agenda.

II. DISCUSSION ITEMS:

- A. Superintendent's Report.
- B. Public Hearing and Budget Vote change of Dates.

III. COMMUNICATIONS:

- A. Individuals wishing to address the Board.

IV. CONSENT ITEMS:

- A. Schedule of Claims:

September 2023

1.	General Fund	Check #194783-194922	\$1,342,621.78
2.	School Lunch	Check #14602-14603	\$37,603.38
3.	Special Aid	Check #7779-7784	\$22,875.83
4.	Capital Projects	Check #2629-2634	\$673,159.28

October 2023

1.	General Fund	Check #194923-195092	\$1,071,760.05
2.	School Lunch	Check #14604-14618	\$53,795.09
3.	Special Aid	Check #7785-7794	\$16,039.06
4.	Capital Projects	Check #2635-2640	\$126,995.02

- B. Budgetary Transfer Report: October 2023.
- C. Student Activities Quarterly Report: July 2023- September 2023.
- D. Internal Claims Auditor Quarterly Report: July 2023- September 2023
- E. Internal Claims Auditor End of Month Report: September 2023
- F. Budget and Revenue Status Report: October 2023

V. ACTION ITEMS:

A. Board resolution to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance, and the appointments are effective the first day of employment:

- Alexis Kerr -Teaching
- Evelyn Hatch -Teaching
- Kaela Homburger -Teaching
- Riley McQuade -Teaching
- Madison Ricciardelli -Teaching & Non-Teaching
- Gabrielle Rodriguez -Teaching

B. Board resolution to allow the following corrections to be applied on the parcels listed for the purpose of reducing the total school tax; therefore, reducing the amount of school tax owed. This coincides with the office of Real Property's corrected tax as follows:

Fountain Brothers Post 1619 (Town of Beekmantown): Parcel #205.-1-29	Original School Tax Amount: \$1,558.46	Correction: -\$233.77	New School Tax Amount: \$1,324.69
Norman LaPoint (Town of Dannemora): Parcel # 174.-1-16.1	Original School Tax Amount: \$469.11	Correction: -\$56.52	New School Tax Amount: \$412.59
Michael Lombard (Town of Dannemora): Parcel # 187.20-1-11	Original School Tax Amount: \$1,714.22	Correction: -\$56.52	New School Tax Amount: \$1,657.70
David Donah (Town of Dannemora): Parcel # 188.-2-1.4	Original School Tax Amount: \$525.63	Correction: -\$56.52	New School Tax Amount: \$469.11

C. Board resolution to approve the attached tax refunds on the parcels listed due to an incorrect Basic STAR amount on the STAR Reimbursement Application Form RP-6704-B1.

D. Board resolution to approve the agreement between SUNY Plattsburgh Psychology Program and the Saranac Central School District for selected Psychology students to participate in specific field experiences and have the Superintendent of Schools sign on their behalf.

E. Board resolution to accept a letter of resignation from Cody Dupraw from his Building Maintenance Helper position, retroactive to November 03, 2023.

F. Board resolution to appoint Matthew Perry to the position of Building Maintenance Helper (Full-Time) effective November 06, 2023, at a pro-rated salary of \$34,963 , Step 1 of the current salary schedule. Matthew transfers to the position from a Part-Time Custodial Worker and School Bus Monitor positions, which will both end effective November 05, 2023.

G. Board resolution to approve the following non-resident students to attend the Saranac Central School District as non-tuition and tuition paying students for the 2023-2024 school year:

Student:	Grade:
AO	11 th
AP	K
AQ	3

H. Board resolution to conduct the first reading of the following updated policy:

- 8334 Use of Credit Cards

I. Board resolution to approve the following Budget Transfers for various reasons:

<u>From:</u>		<u>To:</u>		<u>Amount:</u>
A2110-120-50-2000	Salaries K-3 MES	A2070-400-10-2000	Contractual	\$14,880.00
A2110-120-50-2000	Salaries K-3 MES	A2110-400-10-2000	Contractual	\$38,000.
A2250-150-20-2000	Salaries – H.S.	A2250-150-30-2000	Salaries – M.S.	\$25,904.00

J. Board resolution to approve the CSE, CPSE, and/or 504 recommendations of October 2, 13, 18, 24-27, 2023 and November 1-2, 7, & 14, 2023.

K. Board resolution to approve the 2023-2024 Agreement for Shared Services between the Town of Saranac and the Saranac Central School District and authorize the Superintendent of Schools to sign on their behalf.

L. Board resolution to declare the following items as obsolete and authorizes disposal of said item:

- 3pt Hitch Snowblower, 60" PTO driven.
- Middle School Gym Wall Mats-QUANTITY: 1 REASON: Replacing Chief Logo
- 2016 John Deere 4066r Tractor- (Inv. Tag #005629) 1LV4066RCGG401152

M. Board resolution to allow the Superintendent of Schools to enter into a contract with Adirondack Helping Hands, Inc. for community-based collaborative services associated with the pre-Kindergarten program for the 2023-2024 school year and authorize the Superintendent of Schools to sign on their behalf.

N. Board resolution to appoint the following as coaches for the 2023-2024 school year contingent upon the successful completion of all coaching requirements:

- Hunter Mossey -Modified B Boys Basketball Coach
- Clint Wood -Unpaid Volunteer Assistant Indoor Track Coach
- Tyler Blair -Unpaid Volunteer Assistant Indoor Track Coach
- Michael Castine -Unpaid Volunteer Assistant Indoor Track Coach
- Ryan Knowles -Unpaid Volunteer Assistant Boys Hockey Coach
- Josh LaVigne -Unpaid Volunteer Wrestling Coach
- Zachary O'Connell -Unpaid Volunteer Assistant Boys Hockey Coach

O. Board resolution to accept a letter of resignation for the purpose of retirement from Cindy Blair, School Bus Driver, effective December 29, 2023.

P. Board resolution to adopt the Budget Development Calendar for the 2024-2025 school year, per the attached.

Q. Board resolution to appoint Danielle M. Brown to the position of Teacher Aide/ Student Aide, with hours not to exceed 5.75 per day, retroactive to November 14, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.

R. Board resolution to adjust the following board meetings:

May 06, 2023- Cancel Meeting.

May 14, 2023- Change time to 5:30 from 7:30.

May 21, 2024- Budget Vote. Board Meeting held at 7:30 p.m.

S. Board resolution to appoint Carlton Carter to the position of custodial worker (full-time) retroactive to November 14, 2023, at a pro-rated salary of \$31,345, Step 3 of the current salary schedule, with a 52-week probationary period.

T. Board resolution to accept a resignation letter from Carlton Carter from his custodial worker (full-time) retroactive to November 15, 2023.

U. Board resolution to approve the Tax Collector's Reports for the 2023-2024 school year.

- V. Board resolution to accept a letter of resignation from Jessica Mitchell-Briehl from her Administrative position effective January 26, 2024.
- W. Board resolution to appoint Nicole Abshire to the position of Teacher Aide/Student Aide with hours not to exceed 6.5 per day, retroactive to November 16, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- X. Board resolution to accept a letter of resignation from Ashley Rascoe from her Teacher Aide/Student Aide position retroactive to November 14, 2023.
- Y. Board resolution to approve the Transportation requests from students attending Seton Catholic for the 2023-2024 school year.
- Z. Board resolution to appoint Ethan Steenberge to the position of Custodial Worker (part-time) with hours not to exceed 6 per day, effective November 20, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule and with a 52-week probationary period.
- AA. Board resolution to approve a sports merger between Seton Catholic School and Saranac Central School District for the sports of Girls Bowling for the 2023-2024 school year.
- AB. Board resolution to approve a request from Seton Catholic School to allow a female student to practice with Saranac High School and compete as a team of one in the sport of wrestling for the 2023-2024 school year.
- AC. Board resolution to accept a letter of resignation from Jada Field from her Teacher Aide/Student Aide position effective December 01, 2023.

VI. ADJOURNMENT

UPCOMING EVENTS

November 21-24, 2023		Thanksgiving Break~ No School
December 04, 2023	5:30 p.m.	Board of Education Meeting
December 18, 2023	5:30 p.m.	Board of Education Meeting
December 25 2023- January 1, 2024		Christmas Break~ No School
January 04, 2024	5:30 p.m.	Board of Education Meeting~ Thursday

Saranac Central School District

Guidelines for Public Input During Board of Education Meetings

The purpose of Board of Education meetings is for the Board members to conduct the business of the school district.

A portion of Board of Education meetings is designated for individuals wishing to address the Board (Board of Education Policy 1230) and the procedures below are to be followed during this portion:

- An individual may speak when recognized by the Board President or her/his designee.
- Individuals will identify themselves by name and will direct their comments to the Board.
- The length of an individual's comments will be limited to five minutes.
- Materials accompanying an individual's comment should be given to the District Clerk before the beginning of the meeting.
- Questions from individuals addressing the Board will be taken under consideration and referred to the Superintendent of School for appropriate action.
- Discussions regarding individual personnel or students will not be permitted.
- All speakers are to conduct themselves in a civil manner.
- Groups wishing to address the Board shall appoint a single spokesperson.

Tax Map #	Bill #	Owner 1	Refund Amount
174.-1-19	850794	Moore Matthew R	\$56.52
175.-2-10.2	850795	Mulders Symen B	\$56.52
175.-2-10.3	850730	Drollette Life Estate Michele	\$56.53
185.4-2-1	850768	Kourofsky Life Estate Allen	\$56.52
187.-1-15.1	850669	Barber James W	\$56.52
187.20-1-1	850529	Leavine Kenneth F	\$56.53
187.20-1-13	850544	Manalang Joseph	\$56.52
187.20-1-14	850437	Clancy Daniel R	\$56.52
187.20-1-16	850580	Perry Shauna Elizabeth	\$56.52
187.20-1-18	850579	Perry Corey	\$56.52
187.20-1-20	850487	Frusco Dana M	\$56.52
187.20-1-21	850388	Barber Bruce P	\$56.52
187.20-1-6.1	850607	Spear Dwight A	\$56.53
187.20-2-15	850527	Lashway Steven M	\$56.52
187.20-2-16	850479	Favaro Brady E	\$56.52
187.20-2-22	850615	Sweeney Steven	\$56.52
187.20-2-3	850573	Pain Nicholas S	\$56.52
187.20-2-4.1	850589	Robart Dale F Sr	\$56.52
187.20-3-14	850403	Bingel Thomas J	\$56.52
187.20-3-16	850467	Douglas Thomas M	\$56.52
187.20-3-18	850643	Williams Andrew	\$56.52
187.20-4-19	850400	Bennett Michael L	\$56.53
187.20-4-27	850515	Kowalowski John J	\$56.52
187.20-5-15.1	850470	Ducharme Danny J	\$56.52
187.20-5-20	850438	Clark David C	\$56.53
187.20-5-21	850390	Barber Perry M	\$56.52
187.20-5-35	850559	Miller Brian	\$56.52
187.20-5-38	850419	Breyette Light Michele M	\$56.53
187.20-6-12	850386	Ashline Elizabeth S	\$56.52
187.20-6-3	850581	Phinney Robert J	\$56.52
187.20-6-6	850451	Davis Victoria M	\$56.53
187.20-7-13	850602	Sears Jessica	\$56.52
187.20-7-14	850514	Konkoski Theresa M	\$56.52
187.20-7-16	850519	Kunz Karen	\$56.52
187.20-7-19	850413	Bordeau Debra E	\$56.52
187.20-7-2.1	850418	Breyette Life Estate Robert E	\$56.52
187.20-7-20	850472	Dumas Nicholas P	\$56.52
187.20-7-21	850555	Maynard Philip H Jr	\$56.52
187.20-7-22	850484	Frederick Timothy J	\$56.52
187.20-7-23	850552	Mattoon David G	\$56.52
187.20-7-30.1	850409	Boal Robert J	\$56.52
187.20-7-37	850586	Raudenbush Christina M	\$56.52
188.-1-1.6	850773	Lamar Paul H	\$56.53
188.17-1-14	850553	Maye John	\$56.52
188.17-1-16	850429	Butchino Darren L	\$56.52
188.17-1-23	850495	Griffin Life Estate Sean M	\$56.52
188.17-1-27	850480	Favaro Karen A	\$56.52
188.17-1-28	850584	Pierce Steven A	\$56.52
188.17-1-31	850431	Campbell Scott S	\$56.52
188.17-1-32	850499	Hart Gary	\$56.52
188.17-1-33	850398	Benjamin David J	\$56.52
188.17-1-38	850599	Scholl Richard J	\$56.52
188.17-1-41	850595	Rock Penny	\$56.52
188.17-1-42	850420	Broderick Life Estate James	\$56.52
188.17-1-44	850525	LaPlante Karen	\$56.52
188.17-1-46	850385	Ashline David W	\$56.52
188.17-1-47	850572	Pageau Jay	\$56.52
188.17-1-51	850384	Ashley Robert M	\$56.52
188.17-1-53	850568	Morrison Tara L	\$56.52
188.17-1-54	850498	Harris Judith	\$56.52
188.17-1-55	850421	Broughton Michael D	\$56.52
188.17-1-56	850588	Rivera Pamela J	\$56.52
188.17-1-58	850563	Mitchell Francine E	\$56.52
188.17-2-16	850455	Defayette Lansing J Jr	\$56.53
188.17-2-7.2	850454	Decker Elizabeth M	\$56.53
188.17-2-8	850600	Scholl Scott J	\$56.52
188.17-3-11	850739	Friend Jason L	\$56.52
188.17-3-15	850751	Gurbal William B	\$56.52
188.17-3-2	850780	Lashua Rebecca Vanderbeck	\$56.52
188.17-3-9	850743	Geer Joe Anna F	\$56.52
188.17-4-10	850737	Frenya Adam G	\$56.52
188.17-4-13	850815	Raudenbush Russell J	\$56.52
188.17-4-17.2	850802	Oneil Eric P	\$56.52
188.17-4-4	850676	Bosworth Scott	\$56.52
188.17-4-9	850812	Quain Timothy L	\$56.53
188.-1-8.32	850740	Gadway David C	\$49.58
188.-2-1.7	850679	Brown Ian	\$56.52
188.-2-2	850719	Dickinson Nathan A	\$56.52
188.-3-6	850753	Harper John P	\$51.19
188.-3-8	850834	Stiles Mark	\$56.52

BUDGET DEVELOPMENT CALENDAR 2024-2025

Monday, November 20, 2023	Regular Board Meeting – Review and adopt Budget Development Schedule.
Monday, January 8, 2024	Discuss proposed Building Budgets at Administrative Council Meeting.
Friday, January 5, 2024	Bid requisitions due to BOCES (custodial supplies, diesel, fuel oil, gas, propane).
Friday, January 19, 2024	Bid requisitions due to BOCES (art, construction & institutional paper, teaching aids, general school & office supplies, and printed envelopes).
Monday, January 22, 2024- Friday, January 26, 2024	Building & Department Meetings with Javier Perez & Danielle McAfee.
Friday, February 2, 2024	Bid requisitions due to BOCES (athletics, science, health & transportation supplies).
Friday, February 9, 2024	Bid requisitions due to BOCES (AV, furnishings, musical instruments & supplies, technology & shop, computer supplies, xerographic paper & wire).
Friday, February 16, 2024	Administrative Building Budgets due.
Friday, March 1, 2023	Submit calculation for tax levy limit to Office of State Comptroller’s website.
Monday, March 4, 2024	Regular Board Meeting – Board Budget Workshop #1.
Monday, March 18, 2024	Regular Board Meeting - Board Budget Workshop #2.
Friday, April 5, 2024	Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote. 1 st advertisement for Budget Vote (must advertise 4 times within 7 weeks with 1 st occurring at least 45 days prior to Budget Vote).
Monday, April 8, 2024	Regular Board Meeting – Adopt Budget and the Property Tax Report Card by resolutions. Submit Property Tax Report Card to SED (within 24 hours of Budget Adoption) and information to the Press Republican.
Tuesday, April, 16, 2024	2 nd advertisement for Budget Vote. Budget Newsletter to BOCES for printing (at least 1 week prior to mail).
Monday, April 22, 2024	3 rd advertisement for Budget Vote. Petitions for Board Candidates due by 5:00 p.m. (no later than 30 days prior to Budget Vote). Inform candidates of legal requirement for all candidates for election to Board of Education to file sworn statements of campaign contributions and distribute informational material. First sworn statement to be filed with the District Clerk and Commissioner of Education 30 days prior to vote date.
Monday, May 1, 2023	Electronic submission of Administrative Salary Disclosure to SED (within 5 days after preparation).
Monday, May 1, 2023	Budget Statement and required attachments available in all District buildings, public library and on District’s website (available at least 7 days before Budget Hearing date and at least 14 days prior to Budget Vote). Budget Newsletter mailed.
Friday, May 3, 2024	4 th advertisement for Budget Vote.
Tuesday, May 14, 2024	Official Public Hearing – 5:30 p.m. at District Office (7 to 14 days prior to Budget Vote Day.) The budget is presented in 3 components: Administrative, Program and Capital.
Wednesday, May 15, 2024	Budget Notice mailed to all District residents (the day after Budget Hearing and no later than 6 days prior to Budget Vote).
Thursday, May 16, 2024	Second sworn statement of campaign contributions or loans by candidates for membership on the BOE and Library Board to be filed with the District Clerk and the Commissioner of Education five days prior to vote date.
Tuesday, May 21, 2024	Official Annual Meeting / Budget Vote / Board Election – 12:00 p.m. to 8:00 p.m. at Saranac Middle School.